

Compliance Status of Learning Platform as per the assessment criteria of UGC (ODL & OL Programmes) Regulation 2020

Proctored Exam Methodology

- Online Remote Proctored Examination System used for term end examinations.
- Every student is checked online real time by Proctor before allowing the student in exam zone.
- For every Online Proctor, allotment upto 50 students for monitoring process during online exams.
- Only after Online Proctor authentication and punching the security code the student can start with online exams.
- Security Features during exams like AI Facial Recognition, Navigation Control, Image Capturing during exams, live online monitoring during exams.
- Image Capturing during exams and live streaming during exams for monitoring the online exams.
- Dashboard for examinations with reports
- Answer sheet download facility
- Allotment of online subjective answer sheet to Evaluators for evaluation
- System can conduct objective questions/subjective questions / mix of both type of questions.

Examination Support- Multiple Choice and Long Answers Short Answers

- The term end exams are a mix of objective type and subjective type of questions.
- There would be 49 questions in objective type of questions of 1 mark each and 3 subjective type of questions each carry 7 marks – Total 70 Marks
- The question bank (250 per subject) for objective type of questions for every subject is uploaded in the system for randomization.
- While the question paper for subjective question as set by the faculty is updated in the system.

Provision for Online Assignment Creation, Submission and Grading

- Assessment scheme for Continuous Evaluation (30%) and Term End Exams (70%) is created in system.
- For each assignment / internal assessment, the student needs to verify himself/herself through Aadhaar card authentication as part of learner authentication. The student enters the OTP in system then proceeds for assignment submission.

We have the following assessments as part of continuous evaluation:

- **Assignment 1: Objective Type: 10% Weightage (10 Marks)**

- The Question Bank of around 250 questions are uploaded in system with answer keys.
- The system allocates randomized 10 questions for the said assignment.
- The system evaluates the assignments based on answer keys which were uploaded during creation of question bank.
- The scores of objective types of assignment are displayed immediately after assignment submission.

- **Assignment 2: Subjective Assignment: 10% Weightage (10 Marks)**

- The Question paper is set by the faculties and updated in the LMS.
- A Plagiarism Tool is embedded in LMS wherein a check is maintained to ensure that the students do not submit plagiarised response for the said assignment.
- Before submitting the said assignment, the student would need to go through the plagiarism check, in case the response sheet has more than 10% of plagiarized content the student would have to re-submit the assignment.
- The said subjective assignments are allotted to evaluators for evaluating the said assignments through the system.
- The evaluators update the scores in the LMS for respective students.

- **Graded Discussion Forums: 10% weightage (10 Marks)**

- The students would be provided with discussion forum topics for every subject as published in LMS.
- The students need to participate in the said discussion forums and submit their response.
- The Faculty validates the response and only then publish the same on the forum enabling other learners to view the respective response and learn in the said process.
- The faculty allocates the scores based on the quality of response submitted on knowledge parameter

- **Grading:**

- 40% is passing criteria for every Subject
- Based on overall marks of Continuous Evaluation and Term End Exams for every subject, the grades are allotted by system based on UGC 10 point scale guidelines.

Availability of Tools to keep student informed about activity and performance, etc.

We have the following aspects to keep students informed about the activity and performance:

LMS has all the communication and notification features.

- Academic Calendar with important dates
- Last Date for Assignment Submissions
- Exam Form and Online Exam related Information
- Grade Book for Online Results
- Calendar for Live Interactive Sessions
- Calendar for Discussion Forums based on subjects
- Ticketing System

System based Notification features (Email and SMS)

- Email Notification for not login in LMS for 7 days.
- Email and SMS Notification for Live Interactive Session:
- 2 Days before the scheduled date and time
- 2 hours before the scheduled date and time
- Notification for Assignment Submission with Last Date
- Notification for Discussion Forums

Messaging System in LMS: The Students are kept informed through the messaging system through LMS:

- Academic Activity: Students and Faculties can interact with the use of said messaging system. One faculty for 250 students as per guidelines.
- Support Activity: Students and Student Relationship Officer interact with the use of said messaging system.
- Team of Student Relationship Officers: We have a team of Student Relationship Officers who call the students, email and message the students with all information / activity update necessary for the students to complete the course successfully.
- Website: Apart from the LMS all information is also updated on the university website.

Assessments:

Continuous Evaluation:

- a) For each assignment / internal assessment, the student needs to verify himself/herself through Aadhar card authentication as part of learner authentication.
- b) The student enters the OTP in system only then proceeds for assignment submission.
- c) Objective Type of Assignment:
 - The MCQ based Objective type of questions are randomized during the said assignment.
 - From Question Bank of 250 questions around 50 questions are randomly selected by the system for the said assignment, which students should submit within 1 hour from start of said assignment.

Term End Exams:

Online Remote Proctored exams with below security features are conducted:

- Online Proctor verifies real time online, check and authenticates the student and then allows him to enter the exam zone.
- One Online Proctor can monitor upto 50 students during the online exam process.
- Unique Password for every exam is sent to registered students on their email id.
- Only after Online Proctor authentication and punching the security code the student can start with online exams.
- Security Features during exams like AI Facial Recognition, Navigation Control, Image Capturing during exams, live online monitoring during exams.
- Image Capturing during exams and live streaming during exams for monitoring the online exams.
- Dashboard for examinations with reports and student images for every exam
- Answer sheet download facility available to the controller of examination
- Allotment of online subjective answer sheet to Evaluators for evaluation enables the university to keep a check on the evaluation process.